

# **ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICES**

I, \_\_\_\_\_, hereby acknowledge the offer to receive a copy of the Notice of Privacy Practices which describes how William E. McCormick may use and share my protected health information.

I understand that I have the right to:

- Inspect or copy the protected health information to be used or disclosed as permitted under federal law (or state law to the extent the state law provides greater access rights.) and/ or
- Refuse to sign this authorization.

I have also been informed that the Notice of Privacy Practices is available in the waiting room for me to read.

\_\_\_\_\_  
Signature of Patient or Personal Representative

Date \_\_\_\_\_

\_\_\_\_\_  
Description of Personal Representatives Authority

## **Medical Record Release Release Information to:**

Name	Relationship to Patient	Contact Information/Fax Number

THIS INFORMATION REFERS TO INFORMATION DATED:

From \_\_\_\_\_ To \_\_\_\_\_

Patients Signature \_\_\_\_\_ DOB \_\_\_\_\_

Print name of patient \_\_\_\_\_

**Authorization of Designated Representative to Appeal A Determination**

TO:

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Member #: \_\_\_\_\_  
(Please Print)

I hereby authorize \_\_\_\_\_ to appeal determination  
(Print Doctor's Name or Representative)

concerning my medical bills on my behalf, as my Designated Representative, and as part of the appeal, I hereby authorize my insurance company to disclose and furnish to my Designated Representative:

All medical and financial information contained in my insurance file including but not limited to treatment for venereal disease, alcoholism and drug abuse, abortion, mental disorder or developmental disability, cancer and HIV status relating to my examination, treatment and hospital confinement in connection with the determination which is being appealed. I understand this information is privileged and confidential and will only be released as specified in this authorization. This authorization is valid for a period of one year.

Signature of Member or Legal Guardian/Representative: \_\_\_\_\_

Signature of Witness/Designated Representative (Circle One) \_\_\_\_\_

Name of Witness/Designated Representative (Please Print) \_\_\_\_\_

Title (if on provider's staff) or Relationship to member: \_\_\_\_\_